



Capability Statement

www.ITSQuest.com

ITSQuest, Inc., a small woman-owned, economically disadvantaged business established in 1994. At ITSQuest we pride ourselves in our excellent staffing services, providing clients with high-caliber candidates. We offer many personnel services, and tailoring solutions for clients is our passion. *To realize our mission, we*

- Supply superior services and creative staffing strategies
- Provide optimal candidates
- Skillfully respond to dynamic needs
- Exceed expectations

Experience

ITSQuest has a team of professionals whose backgrounds combine over 100 years of experience including Staffing Management, Recruiting, Training, Coaching, Consulting, Supervision, Municipal Government, Human Resources Management, and Operations Management. Our Chief Executive Officer has a BSN with a law degree and more than 29 years in the staffing industry. Our President is a Certified Public Accountant with a law degree and has more than 29 years in the staffing industry.

Differentiators

- In Depth Client and Candidate Interviews
- Thorough Skills Testing
- Employee Screenings
- Comprehensive Reference Investigation
- Thorough Job-Specific Orientation
- Over 31 Years of Staffing Experience

Past Performance

Railroad Retirement Board – Administrative Support, Patent and Trademark Services, Word Processing
Federal Law Enforcement Training Center (FLETC) – Administrative Support, Data Entry Services
Department of the Army – Housekeeping Services
Social Security Administration – Administrative Support
Los Alamos National Laboratory – Staff Augmentations Services
Sandia National Laboratory – Staff Augmentations Services
Seaport E – Project Staffing

Core Competencies

- Temporary and Direct Hire Staffing
- Recruitment
- Program Management
- Employee Relations
- Training
- Personal Records
- Payroll Records
- Unemployment Cost Management
- Workers Compensation Claims Administration

GSA Temporary and Administrative Professional Staffing (TAPS) Contract Number GS-02F-006CA (Schedule 736)



NAICS Codes

561320 - Temporary Help Services
 541611 - Administrative Management and General Management Consulting Services
 561110 - Office Administrative Services
 561210 - Facilities Support Services
 561330 - Professional Employer Organizations
 561311 - Employment Placement Agencies
 561312 - Executive Search Services
 624230 - Disaster Relief
 524291- Insurance Claims and Investigative Services

Jeff Reagan

President & Government
Business Point of Contact

www.ITSQuest.com

Office: 806-785-9100
Fax: 806-785-1912

jeffreagan@itsquest.com

7710 Milwaukee Ave. #300,
Lubbock, TX 79424

